

**Minutes for the Regular Meeting of Council of the Town of Cupar  
Held on  
Wednesday, April 17, 2019 7:00 pm  
At the Cupar Town Office Council Chambers**

**Present:** Mayor Steve Boha; Councilors, Ed Lehman, Neil Schulhauser, Don Jeworski, Gloria Woodward, Cory Hart, Darcy Szigli Administrator: Wanda McLeod

**Absent:**

**Call to Order:** A quorum being present, Mayor Steve Boha called the meeting to order at 6:58 pm.

**Delegations:** Lyndsey Ermel/Mathew Scott; Cupar Ball Board – 7:00 pm to 8:00 pm.

**Adoption of the Agenda as amended:**

**06-04-19 Schulhauser/Szigli:** THAT the agenda be adopted as amended.

**CARRIED**

**Minutes:**

**07-04-19 Woodward/Schulhauser:** THAT the minutes of March 26, 2019 Regular meeting and April 9, 2019 Budget meeting are approved as presented.

**CARRIED**

Meeting closed for the Zoning Bylaw open floor meeting. 8:10 pm

Meeting resumed from the open floor Zoning Bylaw meeting 8:15 pm.

**Business Arising from the Minutes:**

**08-04-19 Woodward/Jeworski:** THAT the changes to the Water Bylaw 02-2019 be changed to as per the Attachment 1 rate changes.

**CARRIED**

**09-04-19 Schulhauser/Lehman:** THAT it is approved that all Bylaws at this meeting receive the full 3 readings.

**CARRIED**

**10-04-19 Hart/Szigli:** That first reading is given to Bylaw 02-2019 the Water Bylaw.

**CARRIED**

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11-04-19 Schulhauser/Woodward: That second reading is given to Bylaw 02-2019 the Water Bylaw.

**CARRIED**

12-04-19 Lehman/Jeworski: That third and final reading is given to Bylaw 02-2019 the Water Bylaw.

**CARRIED**

The Water Bylaw 02-2019 will be resubmitted to the Saskatchewan Municipal Board for review and approval.

**Correspondence:**

- SUMAdvantage News
- SUMA email – 2019 Sector Meeting
- Cupar Lion's letter
- Confirmation email regarding painting the Town Hall – late May – early June.
- Rental Agreement – Cupar Plus 50 – expired
- Rental Agreement – Cupar Lion's – expired
- Robb Dowling Talbot – letter regarding SUMAssure
- Pam Steiniger Letter
- Rita Huber Email
- Dept of Canadian Heritage

13-04-19 Woodward/Lehman: THAT the approval of the attendance of the 2019 Sector Meeting on May 8 & 9, 2019 be given to Steve Boha to attend and that per diem to be provided as well as mileage, hotel and expenses to be reimbursed.

**CARRIED**

14-04-19 Woodward/Hart: THAT rental agreements be redone for the Lion's Club and the Plus 50 at the same rate of rental as the previous agreement for a 5-year term removing the outside renting option of the Plus 50.

**CARRIED**

15-04-19 Schulhauser/Jeworski: THAT all correspondence be acknowledged and filed.

**CARRIED**

**Financial:**

Don Jeworski abstained from the following discussion and decision.

16-04-19 Schulhauser/Szigli: THAT a per diem of \$50 will be provided to the one Council representative that has been appointed to the Shalom board that attends the monthly meeting.

**CARRIED**

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Don Jeworski and Steve Boha abstained for the following discussion and decision.

**17-04-19 Schulhauser/Lehman:** THAT the accounts payable are approved in the amount of \$89,718.03.

**CARRIED**

**18-04-19 Hart/Jeworski:** THAT the payroll for March 17-30, 2019 for \$3,838.27 and March 31-April 13 for \$3,761.27 is approved.

**CARRIED**

**19-04-19 Jeworski/Schulhauser:** THAT the bank rec for March 2019 be approved as presented.

**CARRIED**

### New Business

**20-04-19 Lehman/Schulhauser:** THAT an US funds chequing account be opened at the Cupar Conexus Credit Union transferring over enough to equal USD\$3,043.80 plus \$1.00 more to ensure the account remains open. This account is to be used for the US Badger Metering system invoicing.

**CARRIED**

The Community Garage Sale in Cupar will be on June 15, 2019 from 9:00 am to 4:00 pm.

### Reports

**Rink:** ok

**Fire:** ok

**Health:** Still waiting on acknowledgement of SUMA public statement that financial assistance will be provided to alleviate the problem in Cupar for medical coverage.

**Shalom:** Programs and events were updated; gazebo or outside structure will be built; kitchen renos are scheduled for June.

**Library:** ok

**Museum:** ok

**Equipment:** Training will be supplied to JOR001 on the sweeper/grader as they have a delicate touch for machinery and has shown interest in wanting to learn.

**Water & Sewer:** ok.

**RV Report:** ok

**Cemetery:** ok

**Parks:** ok

**Trees:** ok

**Street:** ok.

**Hall:** ok

**Personnel Committee:** ok

**Pool:** ok

**OH&S:** Inspected on April 16<sup>th</sup>. Report to be provided.

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Bylaws –

21-04-19 Hart/Szigli: THAT Bylaw 03-2019 Amendment to the Zoning Bylaw 03-2014 – Site development regulations be given its first reading.

CARRIED

22-04-19 Schulhauser/Woodward: THAT Bylaw 03-2019 Amendment to the Zoning Bylaw 03-2014 – Site development regulations be given its second reading.

CARRIED

23-04-19 Lehman/Jeworski: THAT Bylaw 03-2019 Amendment to the Zoning Bylaw 03-2014 – Site development regulations be given its third and final reading.

CARRIED

24-04-19 Szigli/Jeworski: THAT Bylaw 04-2019 Amendment to the Zoning Bylaw 03-2014 – Section 5 Zoning District and Zoning Maps be given its first reading.

CARRIED

25-04-19 Schulhauser/Woodward: THAT Bylaw 04-2019 Amendment to the Zoning Bylaw 03-2014 – Section 5 Zoning District and Zoning Maps be given its second reading.

CARRIED

26-04-19 Hart/Woodward: THAT Bylaw 04-2019 Amendment to the Zoning Bylaw 03-2014 – Section 5 Zoning District and Zoning Maps be given its third and final reading.

CARRIED

Policies – Draft False Alarm Policy tabled to next meeting due to changes required.

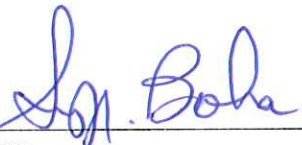
Any other business – None


Adjournment

27-04-19 Hart: THAT the meeting be adjourned at 11:10 pm.

CARRIED

Special Budget meeting is Wednesday, April 24<sup>th</sup>, 2019 at 7:00 pm.  
Next regular meeting is Tuesday, May 21<sup>st</sup>, 2019 @ 7:00 pm.

  
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Mayor

  
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Administrator

  
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Date

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**Attachment 1**

Water charge increase will be increasing as per SaskWater so no discussion on that is required.

2.5% increase from SaskWater	May 2019
2.5% increase from SaskWater	May 2020

Overage charges increasing from \$17/1000 to \$30/1000 is too big of a jump. Suggested that this increase be incremental in 6 months to 1-year adjustments. Eg/ \$20/1000 beginning June 2019 and another increase January 2020 to \$23/1000 followed by another in July 2020 to \$26/1000 until you get to the increase you are looking for to somewhat match what we are being charged for water from SaskWater. Understanding this is a corrective measure but the one-time increase is too hard to adjust for. Smaller increments are easier to roll out and easier for residents to budget plan.

Current	\$17/1000 gallons	As now
1 <sup>st</sup> increase	\$20/1000 gallons	June 2019
2 <sup>nd</sup> increase	\$23/1000 gallons	January 2020
3 <sup>rd</sup> increase	\$26/1000 gallons	July 2020
4 <sup>th</sup> increase	\$30/1000 gallons	January 2021

Sewer charges for commercial or schools. The increase is to match what others are being charged in the same area however it is too high all at once. Suggest the same concept of smaller increases until you get to the rate desired to match others. Currently \$16/month – June 2019 increase to \$20/month; January 2020 increase to \$25/month; July 2020 to \$28/month with final increase taking place January 2021 to meet \$32/month.

Current	\$16/month	As now
1 <sup>st</sup> increase	\$20/month	June 2019
2 <sup>nd</sup> increase	\$25/month	January 2020
3 <sup>rd</sup> increase	\$28/month	July 2020
4 <sup>th</sup> increase	\$32/month	January 2021

- Public notice will be required by local Newsletter, mail out and, as well, Public meetings are suggested.

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